



ATTACHMENT A:
OPERATING RULES TO PREVENT
OR MITIGATE COVID-19 DISEASE
TRANSMISSION



r-ranch.net

R-RANCH AT THE LAKE 1962 Capell Valley Rd. Napa, CA 94558

1. All owners who wish to use any portion of the Ranch facilities are required to sign the R-RANCH AT THE LAKE (NAPA) RANCH OWNERS' ASSUMPTION OF RISK, HOLD HARMLESS, AND WAIVER OF LIABILITY AGREEMENT RELATING TO CORONAVIRUS/COVID-19.
2. Reservations are required, by phone only, for all uses of the Ranch facilities, including cabins, RV stays, pulling RV onto Ranch, day use, swimming in the pool, and horseback riding. If you do not receive a confirmation email, please call the office. 707.252.0140.
3. Office hours for making reservations will be 9:00 am - 5:00 pm, 7 days a week. Please make your reservation no later than the day prior to arrival. We may be able to extend our hours, as staffing allows.
4. You may check in at the Holiday Gate ONLY. You will receive wristbands, which must be worn at all times.
5. Members and Associate Members, as defined in sections 2.2 and 2.3 of the Bylaws, may have access to the Ranch.
6. Individuals who are members of the same household as a Member or Associate Member are permitted access to the Ranch with a guest pass or payment of a guest fee, a signed affidavit, and the following documentation, which must be provided to the office in advance of arrival at the Ranch and on file when reservations are made.
 - a. Adults: provide a bill or other mail demonstrating the same household address and a California drivers' license, passport, or other picture ID.
 - b. Children: provide a report card, immunization record, school documentation, or other documentation demonstrating the same household address.
7. Guests, other than those described in section 6, above, are not permitted access to the Ranch until further notice.
8. Anyone who checks into the Ranch or comes onto Ranch property may be asked for identification to verify that everyone is a Member, Associate Member, or member of their immediate household.
9. Anyone who is sick¹ is not permitted to enter any part of the Ranch facilities.
10. **Social distancing protocol must be followed at all times. This means that everyone must be at least six (6) feet apart from everyone else, except when among**

¹ Sickness includes, but is not limited to, headache, recent cough, sore throat, fever, shortness of breath, runny nose, sneezing, loss of taste/smell, chills, and muscle aches. If you are currently experiencing or have experienced these symptoms in the past two weeks, you are not allowed to enter the Ranch facilities.

members of the same household. Social distancing must be maintained throughout ALL Ranch facilities, including while in the pool area, in any indoor area including the office, in the stables, and at all times when elsewhere on the Ranch.

11. **Face coverings are required for anyone entering the Ranch facility and throughout all common areas, except those exempted (i.e., young children).** Face coverings or masks are required in the following instances: at all times when indoors, such as in the office or communal bathroom; when in common areas where others outside your household are present, such as at the stables, at the pool facility (except while swimming in the swimming pool), at the campgrounds and RV sites, and on all paths and walkways; and whenever 6 feet of distance between people cannot be maintained at all times.
12. Facial coverings or masks are not required when swimming inside the swimming pool, riding horses, using the basketball courts, or trail running, however, social distancing measures must still be taken.
13. Facial coverings or masks are not required if you have an exemption, such as children age 2 and under or a medical exemption. When a facial covering or mask cannot be worn because of a medical exemption, social distancing **MUST** still be practiced. There is **NO WAIVER** for social distancing. If you have an exemption from wearing a facial covering or mask for medical reasons, please do not enter any building.
14. Sneeze and cough into your elbow and promptly use hand sanitizer afterwards.
15. Do not shake hands or physically touch anyone except for with members of the same household.
16. The lodge, kitchen, firepits, picnic areas, youth center, teen center, and Nellie's Country Store are closed until further notice.
17. You must clean and disinfect the BBQ after each use.
18. You must disinfect the doorknob to the cabin storage locker area after each use.
19. The dog park is open for one household at a time.
20. All individuals are required to follow and practice proper prevention hygiene, such as washing hands frequently and using alcohol based (at least 60% alcohol) hand sanitizer when soap and water are not available. Portable handwashing sinks are available at BH7, BH8, office, friendship park, big lawn, and stables.
21. Bathhouse 5 will be open; all others are closed at this time. Please use your own self-contained bathroom facilities whenever possible.
22. Please use your own self-contained RV for restroom and showering. As staffing increases and the Ranch gets busier, we will re-evaluate and make changes as needed.

23. Social distancing and facial covering rules apply to the entirety of the Ranch, including the RV sites and campgrounds.
24. No gatherings of people outside your immediate household are allowed anywhere on the Ranch, including campgrounds or RV sites. A “gathering” shall be considered any group of people not from the same household who are in close proximity and not wearing masks and/or not following social distancing protocols.
25. You are responsible for hauling away all recyclables, and only use the dumpsters for trash. Staff will not be permitted to touch or haul away your garbage for sanitary purposes.
26. Cabins will be closed after checkout for 24 hours, prior to staff entering to clean. You must return your cabin key and be checked out no later than 12pm and you must let the office know you are checked out. No late checkouts will be permitted.
27. Upon checkout/departure from the Ranch, regardless of reservation type, you must return your car tag to the office staff. You may use the red box outside of the gate or leave it with the gate guard.
28. Hours until further notice:
 - OFFICE: 9:00 AM - 5:00 PM, 7 days a week.
 - GATE: 9:00 AM - 5:00 PM, 7 days a week.
 - ARRIVALS AFTER 5:00 PM: call overnight security at 707.815.0475.
29. Failure to comply with any of the above rules will result in the following measures:
 - First offense: a verbal warning will be issued and will be documented with an Incident Report.
 - Second offense: You will be removed from the Ranch for up to 30 days (including removing your trailer and any personal property) and will be documented with an Incident Report.
 - Third offense: Continued failure to comply will result in permanent removal from the Ranch until the health and safety emergency has ended and will be documented with an Incident Report.
30. Parents and guardians are responsible for ensuring their children are following the same required rules or they will be subject to the above penalties.
31. The playground may be used, with the following rules:
 - a. An adult must actively supervise each child at all times to make sure that children two years of age or older keep their face covering over their nose and mouth and stay 6 feet away from adults and children outside their household.

- b. Face masks over the mouth and nose are required for everyone 2 years of age or older with caregiver supervision at all times to ensure face mask use.
- c. Caregivers must monitor to keep adults and children from different households at least 6 feet apart.
- d. Do not use the playground when different households are unable to maintain a physical distance of 6 feet or when the capacity limit has been reached.
- e. No eating or drinking in playground, to ensure face masks are worn at all times.
- f. Wash or sanitize hands before and after using the playground.

32. The Association reserves the authority to change these rules in accordance with State or County requirements or guidelines and will notify owners of any changes.

End of Rules.