

R-RANCH AT THE LAKE NAPA
Ranch Owners Association
Emergency Meeting Minutes

BOARD OF DIRECTORS

Joe Meyer, Wayne Palmerton, Ed Russell, Sue Riley
and Ranch Operations Management Team (Brad Miracle, April Miracle)

Meeting Date: Tuesday, April 7, 2020 @ 8:00 p.m. via teleconference

Meeting called to order by Joe Meyer at 8:07 p.m.

1. Directors present- Ed Russell, Wayne Palmerton and Sue Riley.
2. Others present- Brad Miracle- Ranch Manager, April Miracle - Office Manager

Limited Agenda:

- 1) Review current CDC, State of CA and Federal “Shelter in Place” directives and subsequent impacts to R Ranch given the required extension through May 3, 2020 to reduce COVID-19 pandemic spread
 - a. Ranch will continue to remain closed per current guidelines of May 3rd. Board and Management will continue to monitor based on future re-opening procedures, once defined and will meet again on April 30th to discuss.
 - b. The staff continues to maintain normal process, procedures and maintenance as best they can during this difficult time. All staff is preparing to quickly re-open and greet owners once we are given the approval to reopen.
- 2) Review Paycheck Protection Program (PPP), part of the CARES Act
 - a. We have obtained legal guidance on applying to the program. We continue to pursue options for obtaining these funds to assist the Ranch
- 3) Review policy details of filing a Business Interruption Insurance Claim
 - a. We could file a claim, however insurance agent could not give us approval/decline % for this type of claim. Claim is usually made for fire, or circumstances where Ranch is completely unusable. Our definition is that it is completely unusable, and it wouldn't hurt to file claim. Joe Meyer will set meeting with insurance agent and obtain further details and advise Board and Management of the outcome accordingly.
- 4) Discuss modification to hold April Quarterly Board Meeting by teleconference or FB Live. No in-person meeting will be held
 - a. We will have Board meeting as scheduled using Zoom conferencing service. We will test functionality with an upcoming virtual Bingo event on Sat April 11, 2020 and send out instructions with the April Quarterly Agenda

b. All committee chairs should contact April to set up a Zoom conference call for your upcoming committee meetings that normally take place in the Lodge before the Quarterly Board meeting

Reminders- Members must call or email the office to make arrangements/appointment to come onto the Ranch.

The R Ranch office will be answering calls and emails during normal business hours: 9 am – 5pm, 7 days a week at 707-252-0140 or Brad’s cell at 707-337-4927

As mentioned above, the Board and Management will reconvene on April 30th, to review any new/revised government mandates.

Sue Riley motion to adjourn meeting at 9:21 p.m., Joe Meyer seconded, 2 ayes, 0 nays

Next Quarterly Board Meeting scheduled for 12 noon on April 18, 2020 via teleconference

I certify that on April 8, 2020 a copy of this agenda was posted in public view at the Office of R Ranch at the Lake at 1962 Capell Valley Road, Napa CA, on the R Ranch Website and by Email BLAST.

Sue Riley
Secretary
Board of Directors
R Ranch at the Lake Owners’ Association